

# POSTING

**LAKOTA LOCAL SCHOOL DISTRICT  
Human Resources Office**

**TO:** All Certified Staff Members  
**FROM:** Human Resources  
**DATE:** November 21, 2024

We are now accepting applications for the 2025-2026 school year for the vacancy of:

**Position:** School Psychologist, 1 FTE

**Location:** To Be Determined

**Qualifications:** Candidates must have a valid Ohio teaching license for School Psychology.

**Date of Employment:** August 11, 2025

**Contract Days:** 184 days on a school year calendar, 7.75 hours per day, and 5 days per week.

**Salary:** Current Lakota teacher salary schedule.

**Application Process:** Current Lakota employees may apply through **3:00 P.M. December 2, 2024**. Administration will review all applicants who have completed an on-line application at [www.lakotaonline.com](http://www.lakotaonline.com). Current Lakota employees must create a user account and application in the Butler County Area Application Consortium to apply for these positions.

**Application Deadline:** Until Filled

Applicants that are offered positions shall be required to submit to an FBI/BCII criminal background check. Failure to satisfactorily pass the criminal background check based on the discretion of the Board of Education will preclude an individual from employment with the district.

**LAKOTA LOCAL SCHOOL DISTRICT  
JOB DESCRIPTION**

<b>Position:</b>	School Psychologist
<b>Department:</b>	Special Services
<b>Reports to:</b>	Executive Director of Special Services
<b>Hours:</b>	7.75 hours per day; 5 days per week
<b>Contract:</b>	184 Days
<b>Salary Schedule:</b>	LEA Salary Schedule

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**SUMMARY:**

To enable the school district to provide quality education for all children.

**MINIMUM EDUCATION:**

Must possess a master's degree and a valid Ohio School Psychologist certificate/license. Must meet Highly Qualified Status criteria.

**EXPERIENCE:**

Proficiency in MS Office (Word, Excel, PowerPoint and Access), etc. to maintain various records, documents and reports.

**RESPONSIBILITIES:**

- The psychologist will function as a member of the multidisciplinary team to determine the student's eligibility for special education services, appropriate programming, and on-going progress.
- Implement all procedures to meet compliance standards as outlined in Individuals with Disabilities Education Act (IDEA2004)
- Provide intensive psycho-educational evaluations and assessment of individual children identified as or thought to be handicapped.
- Facilitate the written report of the evaluation team, delineating the results of the psycho-educational evaluation and assessment for consideration in the development of the individualized educational plans for each handicapped child studied.
- Facilitate, as part of a multi-disciplinary team, a multi-factored evaluation utilizing diagnostic instruments and techniques appropriate for the area of handicap or suspected handicap.
- Consult with teachers, parents and other educational personnel on matters relating to the education and/or mental health of handicapped children to insure the provision of the most appropriate educational program.
- Facilitate the referral process allowing school personnel and parents to request intensive psycho-educational evaluation and assessment for students suspected of being handicapped and/or consultation for non-handicapped children, securing parent permission prior to assessment activities.
- Facilitate and support the implementation of Functional Behavioral Assessments (FBA) and Behavior Intervention Plans. To assist in crisis and safety plan implementation for students with acting out behaviors.
- Support and implement District policies, regulations, procedures, and administrative directives.
- Deal with obstacles and constraints positively.
- Demonstrate ability to adjust to and use new approaches in the performance of his/her duties.
- Facilitate the planning process for an evaluation by garnering input from all applicable members.
- Assure that parents are informed of due process rights prior to signing permission to evaluate.
- Compile each school year a list of handicapped students in the individually assigned buildings for whom a periodic re-evaluation is due and disseminate this list all staff relevant to the evaluation team.
- Assist in collaborative efforts with schools, agencies and the community-at-large.
- Continuously update and improve professional competence.
- Attend meetings and conferences as assigned by the Executive Director, Special Services.
- Plan and organize own work and to meet all compliance deadlines and OEC quality requirements. Submits reports promptly and efficiently to meet compliance deadlines.
- Maintain confidentiality.

**EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

- Perform other tasks, consistent with the position, as may be assigned.
- Serve as a consultant to the schools in the development of educational evaluation and accountability procedures, in-service activities, curriculum, and staff development
- Assist educational staff in implementing or modifying instructional strategies, classroom management procedures, intervention strategies, and follow-up activities.
- Coordinate, organize and implement various programs as assigned including staff development and others as deemed necessary as related to students with identified or suspected disabilities.
- Assist in maintenance of the district's due process records
- Assist, as needed, with evaluation and identification of preschool children suspected of being handicapped.
- Uses a variety of school and community personnel and material resources.
- Demonstrates appropriate academic planning and organization.
- Designs and employs a variety of objective and consistent assessment techniques when evaluating learning or development.
- Informs students of assessment techniques to measure student knowledge or skills related directly to curriculum goals.
- Adapts methods, activities and materials to meet the needs of students with varying abilities.
- Employs intervention strategies for students in need of assistance.
- Consistently enforces the district and building codes of conduct.
- Develops a climate of mutual respect and cooperation as evidenced by pupil-pupil and pupil-teacher interaction.
- Reinforces/rewards appropriate social and academic behavior and uses constructive disciplinary approaches.
- Assists students to develop responsibility and exercise self-discipline.
- Participates in continued educational experiences to remain current in the profession of education.
- Maintains professional interactions with other educational personnel, parents, and the community.
- Performs necessary clerical responsibilities.
- Works independently and/or cooperatively to identify and solve professionally related problems, issues, and concerns.
- Accepts change and constructive criticism in a professional manner.
- Follows written administrative policies and procedures of the department, school and district.
- All other duties as assigned by the administration.

#### **EMPLOYMENT REQUIREMENTS:**

- Work is performed in a school environment
- Ability to lift up to 50 lbs.
- Bending, Lifting, Twisting and repetitive motion required