

# POSTING

**LAKOTA LOCAL SCHOOL DISTRICT  
Human Resources Office**

**TO: All Certified Staff Members**  
**FROM: Human Resources**  
**DATE: April 1, 2025**

We are now accepting applications for the following vacancy:

**Position: Teacher – Fourth Grade, 1 FTE**

**Location: Adena Elementary School**

**Qualifications: Appropriate PK-5, K-8, 1-8 or 4-9 Licensure**

**Contract Days: 7.75 hours per day, 5 days per week and 184 days per school year calendar**

**Salary: Current LEA Teacher Salary Schedule**

**Date of Employment: August 11, 2025**

**Application Process:** Current Lakota employees may apply through **3:00 pm, April 21, 2025**. Administration will review all applicants who have completed an on-line application at [www.lakotaonline.com](http://www.lakotaonline.com). Current Lakota employees must create a user account and application in the Butler County Area Application Consortium to apply for these positions.

**Application Deadline: April 21, 2025**

Applicants that are offered positions shall be required to submit to an FBI/BCII criminal background check. Failure to satisfactorily pass the criminal background check based on the discretion of the Board of Education will preclude an individual from employment with the district.

**LAKOTA LOCAL SCHOOL DISTRICT  
JOB DESCRIPTION**

**Position:** Teacher

**Department:** District

**Reports to:** Building Administrator

**Hours:** 7.75 hours per day; 5 days per week

**Contract:** 184 Days

**Salary Schedule:** LEA Salary Schedule

---

**SUMMARY:**

To enable the school district to provide quality education for all children.

**MINIMUM EDUCATION:**

Must possess a Bachelor degree and a valid Ohio teaching certificate/license. Must meet Highly Qualified Status criteria.

**EXPERIENCE:**

Proficiency in MS Office (Word, Excel, PowerPoint and Access), etc. to maintain various records, documents and reports.

**RESPONSIBILITIES:**

- Demonstrates knowledge of subject area.
- Delivers directions, explanations, and instructional content in a manner that allows students to remain constructively on task.
- Employs a variety of instructional techniques.
- Uses a variety of school and community personnel and material resources.
- Demonstrates appropriate academic planning and organization.
- Designs and employs a variety of objective and consistent assessment techniques when evaluating learning or development.
- Informs students of assessment techniques to measure student knowledge or skills related directly to curriculum goals.
- Adapts methods, activities and materials to meet the needs of students with varying abilities.
- Employs intervention strategies for students in need of assistance.
- Participates in the development of district courses of study.
- Implements district graded courses of study.
- Establishes and maintains effective classroom control to meet the educational needs of the students.
- Consistently enforces the district and building codes of conduct.
- Develops a climate of mutual respect and cooperation as evidenced by pupil-pupil and pupil-teacher interaction.
- Reinforces/rewards appropriate social and academic behavior and uses constructive disciplinary approaches.
- Assists students to develop responsibility and exercise self-discipline.
- Demonstrates the ability to handle classroom behavior problems, intervening early and employing the most appropriate techniques and personnel.
- Participates in continued educational experiences to remain current in the profession of education.
- Maintains professional interactions with other educational personnel, parents, and the community.
- Performs necessary clerical responsibilities.

- Works independently and/or cooperatively to identify and solve professionally related problems, issues, and concerns.
- Accepts change and constructive criticism in a professional manner.
- Follows written administrative policies and procedures of the department, school and district.
- All other duties as assigned by administration.

**EMPLOYMENT REQUIREMENTS:**

- Work is performed in a school environment
- Ability to lift up to 50 lbs
- Bending, Lifting, Twisting and repetitive motion required