

# POSTING

**LAKOTA LOCAL SCHOOL DISTRICT  
Human Resources Office**

**TO:** All Certified Staff Members  
**FROM:** Human Resources  
**DATE:** April 2, 2025

We are now accepting applications for the following vacancy:

**Position:** Teacher – ESL, 1 FTE

**Location:** Hopewell ECS and Shawnee ECS

**Qualifications:** Appropriate K – 12 TESOL Licensure

**Date of Employment:** August 11, 2025

**Contract Days:** 7.75 hours per day, 5 days per week, and 184 days per school year.

**Application Process:** Current Lakota employees may apply through **3:00 P.M., April 22, 2025**. Administration will review all applicants who have completed an on-line application at [www.lakotaonline.com](http://www.lakotaonline.com). Current Lakota employees must create a user account and application in the Butler County Area Application Consortium to apply for these positions.

**Application Deadline:** April 22, 2025

Applicants that are offered positions shall be required to submit to an FBI/BCII criminal background check. Failure to satisfactorily pass the criminal background check based on the discretion of the Board of Education will preclude an individual from employment with the district.

## **LAKOTA LOCAL SCHOOL DISTRICT JOB DESCRIPTION**

**Position:** Teacher

**Department:** District

**Reports to:** Building Administrator

**Hours:** 7.75 hours per day; 5 days per week

**Contract:** 184 Days

**Salary Schedule:** LEA Salary Schedule

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### **SUMMARY:**

To enable the school district to provide quality education for all children.

### **MINIMUM EDUCATION:**

Must possess a Bachelor degree and a valid Ohio teaching certificate/license. Must meet Highly Qualified Status criteria.

### **EXPERIENCE:**

Proficiency in MS Office (Word, Excel, PowerPoint and Access), etc. to maintain various records, documents and reports.

### **RESPONSIBILITIES:**

- Demonstrates knowledge of subject area.
- Delivers directions, explanations, and instructional content in a manner that allows students to remain constructively on task.
- Employs a variety of instructional techniques.
- Uses a variety of school and community personnel and material resources.
- Demonstrates appropriate academic planning and organization.
- Designs and employs a variety of objective and consistent assessment techniques when evaluating learning or development.
- Informs students of assessment techniques to measure student knowledge or skills related directly to curriculum goals.
- Adapts methods, activities and materials to meet the needs of students with varying abilities.
- Employs intervention strategies for students in need of assistance.
- Participates in the development of district courses of study.
- Implements district graded courses of study.
- Establishes and maintains effective classroom control to meet the educational needs of the students.
- Consistently enforces the district and building codes of conduct.
- Develops a climate of mutual respect and cooperation as evidenced by pupil-pupil and pupil-teacher interaction.
- Reinforces/rewards appropriate social and academic behavior and uses constructive disciplinary approaches.
- Assists students to develop responsibility and exercise self-discipline.
- Demonstrates the ability to handle classroom behavior problems, intervening early and employing the most appropriate techniques and personnel.
- Participates in continued educational experiences to remain current in the profession of education.
- Maintains professional interactions with other educational personnel, parents, and the community.
- Performs necessary clerical responsibilities.
- Works independently and/or cooperatively to identify and solve professionally related problems, issues, and concerns.
- Accepts change and constructive criticism in a professional manner.
- Follows written administrative policies and procedures of the department, school and district.
- All other duties as assigned by administration.

**EMPLOYMENT REQUIREMENTS:**

- Work is performed in a school environment
- Ability to lift up to 50 lbs.
- Bending, Lifting, Twisting and repetitive motion required

*This job description is intended to describe the general nature and level of work being performed by a person assigned to this job. They are not to be construed as an exhaustive list of all job duties that may be performed by a person so classified.*

January 2020