

# LAKOTA LOCAL SCHOOL DISTRICT Human Resources Office

TO: All Certified Staff Members

FROM: Human Resources

**DATE:** April 2, 2025

We are now accepting applications for the following vacancies:

Position: Teacher – Business & Technology, 1 FTE

Location: West Freshman and West Main

Qualifications: Appropriate 7-12 Any Subject and K-12 Computer Science Licensure

Contract Days: 7.75 hours per day, 5 days per week and 184 days per school year calendar

Salary: Current LEA Teacher Salary Schedule

**Date of Employment:** August 11, 2025

Application Process: Current Lakota employees may apply through 3:00 pm, April 22, 2025.

Administration will review all applicants who have completed an on-line

application at <a href="www.lakotaonline.com">www.lakotaonline.com</a>. Current Lakota employees must create a user account and application in the Butler County Area Application Consortium to

apply for these positions.

Application Deadline: April 22, 2025

Applicants that are offered positions shall be required to submit to an FBI/BCII criminal background check. Failure to satisfactorily pass the criminal background check based on the discretion of the Board of Education will preclude an individual from employment with the district.

# LAKOTA LOCAL SCHOOL DISTRICT JOB DESCRIPTION

**Position**: Teacher

**Department**: District

**Reports to**: Building Administrator

**Hours:** 7.75 hours per day; 5 days per week

Contract: 184 Days

Salary Schedule: LEA Salary Schedule

## SUMMARY:

To enable the school district to provide quality education for all children.

# **MINIMUM EDUCATION:**

Must possess a bachelor's degree and a valid Ohio teaching certificate/license. Must meet Highly Qualified Status criteria.

## **EXPERIENCE:**

Proficiency in MS Office (Word, Excel, PowerPoint and Access), etc. to maintain various records, documents and reports.

## **RESPONSIBILITES:**

- Demonstrates knowledge of subject area.
- Delivers directions, explanations, and instructional content in a manner that allows students to remain constructively on task.
- Employs a variety of instructional techniques.
- Uses a variety of school and community personnel and material resources.
- Demonstrates appropriate academic planning and organization.
- Designs and employs a variety of objective and consistent assessment techniques when evaluating learning or development.
- Informs students of assessment techniques to measure student knowledge or skills related directly to curriculum goals.
- Adapts methods, activities and materials to meet the needs of students with varying abilities.
- Employs intervention strategies for students in need of assistance.
- Participates in the development of district courses of study.
- Implements district graded courses of study.
- Establishes and maintains effective classroom control to meet the educational needs of the students.
- Consistently enforces the district and building codes of conduct.
- Develops a climate of mutual respect and cooperation as evidenced by pupil-pupil and pupil-teacher interaction.
- Reinforces/rewards appropriate social and academic behavior and uses constructive disciplinary approaches.
- Assists students to develop responsibility and exercise self-discipline.
- Demonstrates the ability to handle classroom behavior problems, intervening early and employing the most appropriate techniques and personnel.
- Participates in continued educational experiences to remain current in the profession of education.
- Maintains professional interactions with other educational personnel, parents, and the community.
- Performs necessary clerical responsibilities.

- Works independently and/or cooperatively to identify and solve professionally related problems, issues, and concerns.
- Accepts change and constructive criticism in a professional manner.
- Follows written administrative policies and procedures of the department, school and district.
- All other duties as assigned by administration.

# **EMPLOYMENT REQUIREMENTS:**

- Work is performed in a school environment.
- Ability to lift up to 50 lbs
- Bending, Lifting, Twisting and repetitive motion required