

TITLE: Reading Specialist

QUALIFICATIONS:

1. Master's Degree in Reading
2. Valid Virginia elementary teaching certificate
3. Must meet highly-qualified requirements
4. Familiarity with Virginia reading initiatives and reading content
5. Familiarity with current reading assessment systems
6. Demonstrate computer literacy
7. Knowledgeable in and/or experienced with research-based reading strategies
8. Ability to work collaboratively with teachers and administrators

REPORTS TO: Principal

JOB GOAL: To improve reading instruction and targeted reading intervention for elementary students.

PERFORMANCE RESPONSIBILITIES:

1. Collaborate with individual teacher through co-planning and co-teaching
2. Work in small groups and with targeted students to improve reading skills
3. Co-plan and work collaboratively with special education and classroom teachers during grade level and team meetings
4. Assess and monitor student progress
5. Plan effective lessons based upon targeted student's needs and progress
6. Employ a variety of instructional techniques and instructional media consistent with the needs and capabilities of the targeted students
7. Communicate regularly with staff and parents of targeted student regarding their progress
8. Maintain accurate, complete records of student progress and attendance
9. Strive to implement by instruction and action the district's philosophy of education and instructional goals and objectives

TERMS OF EMPLOYMENT: Full time teaching position; 200-day contract; Salary established by the School Board

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of professional personnel