



# Cicero School District 99

**Job Title:** Special Education Teacher

**Reports To:** Building Administrators / Special Education Program Supervisor / Assistant Director of Special Education / Director of Special Education

**Position Summary:** To develop comprehensive instructional programs for students with disabilities, to meet their maximum potential.

**Qualifications & Requirements:** Valid Illinois Professional Educator License with a Learning Behavior Specialist I Endorsement

**Duties & Responsibilities:**

- To implement or oversee the implementation of all aspects of the IEP and serve as case manager for students on caseload
- To participate in initial evaluations and reevaluations and academic assessment as needed to determine present levels of performance and collect baseline data for goals
- To individualize programming to meet the academic, social/emotional behavioral strengths and weaknesses of students as they work toward the achievement of grade level curriculum goals
- To carry out the responsibilities of District 99 classroom teachers; e.g. lesson planning, record keeping, parent conferences, in-services, etc.
- To monitor progress on IEP goals and implementation of accommodations and supports, including regular data collection and reporting through progress reports and annual reviews
- To supervise and evaluate the job performance of each program assistant in the classroom
- To collaborate, plan and problem solve with related-service providers, general education teachers, and special education teachers through PLT meetings, special education team meetings, and other collaboration opportunities
- To complete all required IEP paperwork in compliance with mandated timelines, department guidelines, and meeting schedules
- To complete other duties as assigned

**Supervisory Responsibilities:** Assists the building administrators in the supervision of Program Assistants assigned to work in their respective classroom as it relates to the implementation of student IEPs and classroom duties.

**Working Environment:** The job is performed under minimal temperature variations and is generally a hazard free environment.

**Physical requirements:** Regularly required to sit, stand, walk, talk, hear, operate a computer, other office equipment, reach with hands and arms, and must occasionally lift and/or move up to 25 pounds.

**Terms of Employment:**

Hours: Elementary 8:30am -3:30pm / Unity 7:45am-2:45pm  
Work Year: 10 Months (School Year)  
Compensation: \$55,883-\$73,086 (Starting Salary Commensurate with Experience and Education)  
Benefits: [Benefits Information](#)  
Union Affiliation: Union