



# Cicero School District #99

**Job Title:** Unity Boys Soccer Timer

**Reports To:** Director of Athletics and Activities

## Position Summary

- Under the general direction/supervision of the Coordinator of Athletics & Activities, the timer primary responsibility is responsible for maintaining an accurate game clock for boys soccer.

## Qualifications & Requirements

- Timely, respectful, and responsible
- Commitment to student development, leadership and teamwork
- Ability to keep accurate records of the soccer game such as scoring, time-outs, fouls, etc.
- Background involving club participation and/or advising is desirable
- Ability to deal with difficult people in a professional manner
- Strong interpersonal skills
- Awareness of, and appreciation for, individual uniqueness and diversity.

## Duties & Responsibilities

- Serve as the official game timer
- Participate in the set-up, and take-down of score table.
- Maintain control during games at the score table.
- Diffuse any potential problems involving coaches and/or referees.
- Assist in examining facility for safety hazards.
- Record hours spent for each sporting event.
- Secure an adequate replacement before leaving area.
- Follow emergency procedures.

## Working conditions

- Usual office working conditions. While performing the duties of this job, the employee may occasionally work in outside weather conditions and be exposed to wet and/or humid conditions, temperature fluctuations, fumes or airborne particles, toxic or caustic chemicals commonly used in instruction and/or cleaning.

## Physical requirements

- While performing the duties of this job, the employee is frequently required to sit, move about, hear and speak, and be visually observant of classroom behavior and learning activities.
- The employee must regularly lift and carry items weighing up to 50 pounds or more and occasionally lift, restrain, or move up to 100 pounds – most typically when required to intervene in student safety issues.

## Terms of Employment

- Dates: September - November
- Days of the week: Possibly Mondays, Tuesdays, Thursdays (Wednesdays & Fridays if needed)
- Time: 4:15 – end of event and all spectators are gone
- **Compensation: As outlined in the teacher's collective bargaining agreement**

NOTE: If you are in the district 99 retirement queue and did not attend workshops or perform other extra duties during the 2024-2025 school year, you may be ineligible for this position.