

TITLE: SCHOOL SOCIAL WORKER

QUALIFICATIONS:

- Type 73 School Service Personnel certificate endorsed for school social work.
- Fluent and literate in Spanish preferred

REPORTS TO: Principal and Director of Special Education.

JOB GOAL: To help students resolve such personal, emotional and social concerns as it impacts on their educational performance within the school environment.

PERFORMANCE RESPONSIBILITIES:

- Obtains social history and performs other assessment as necessary in initial evaluation or re-evaluation of students receiving special education services
- Provides counseling services individually, in small group or whole classroom groups to address social-emotional and behavioral concerns and promote positive mental health
- Serves as a consultant to school staff and administrator(s) in regard to personal social-emotional and behavioral concerns of children as well as promoting positive mental health
- Consults with parents in either short term services or parenting classes to increase their understanding and participation in resolving their children's problems
- Participates in team collaboration and problem solving regarding student educational program planning
- Serves as a resource to outside agencies
- Serves as a resource consultant for crisis intervention
- Provides liaison service between the school and community agencies
- Maintains case records and files in accordance with District 99 policies and procedures
- Serves as a resource for interpretation of assessments to provide further understanding of the needs of the social, emotional and behavioral concerns of students

TERMS OF EMPLOYMENT: Salary and work year according to Master Agreement.

APPLICATION PROCEDURES: Internal candidates need to submit a letter of interest along with current resume that details qualifications. External candidates

need to complete an online application located on the Cicero Public Schools web site at www.cicd99.edu