



EPSD124 Job Description

BAND DIRECTOR

TITLE:	Band Director
LICENSURE:	Valid Illinois Professional Educator License
ENDORSEMENT:	Music Endorsement or Instrumental Music Endorsement required
FLSA STATUS:	Exempt (Salaried)
REPORTS TO:	Building Principal
SUPERVISORY RESPONSIBILITIES:	Not Applicable
EVALUATION:	Job performance will be evaluated annually for non-tenure teachers and bi-annually for tenure staff members

JOB GOAL:

This full time position requires a highly qualified instrumental and general music teacher who is able to partner with our current band and music teachers in order to provide support for a growing music department. This position consists of teaching beginner band at the elementary buildings and assisting with middle school band sectionals. This position will require traveling to our 5 schools throughout the week. The ideal candidate is strong in teaching instruments and must be endorsed in Instrumental Music K-12.

ESSENTIAL DUTIES:

- Develop and implement plans for instrumental music program and show written evidence of preparation as required
- Prepare lessons that reflect accommodations for individual student differences.
- Present subject matter according to guidelines established by Illinois Board of Education
- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
- Conduct ongoing assessments of student achievement through formal and informal testing.
- Create an environment conducive to learning and appropriate for the physical, social, and emotional development of students

QUALIFICATIONS:

- Minimum Bachelor's Degree
- Demonstrated aptitude for successful completion of professional responsibilities
- Bilingual Preferred but not required
- Other qualifications deemed necessary by the Board of Education (i.e., certifications/areas of concentration) Prior experience with year-long curriculum

MENTAL DEMANDS

Knowledge

The employee must have foundational knowledge in a specific field. Ability to read, analyze, and interpret procedures and regulations. Ability to communicate verbally and perform technical writing, correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of staff, students, administrators and the general public. Ability to perform duties with awareness of all district requirements and Board of Education policies.

Ability

The employee shall support the district in the communication of the district's mission and goals; engage in the collaborative dialogue with peers; maintain records and prepare reports; read, interpret, apply, and explain policies and procedures; meet the requirements of schedules and timelines; take professional initiative; plan and organize work independently; develop effective staff development; read a variety of materials; efficiently employ differentiated management methods; learn new methods of management through ongoing professional development; ability to work cooperatively and effectively with other certified and non-certified personnel, parents, and community members.

Education/Preparation

The employee shall possess the equivalent of a high school diploma; successful employment in a similar role; successful completion of any applicable proficiency exams; and possess/maintain appropriate current and/or future licensure expectations through the State of Illinois.

Reasoning

The employee must have the ability to solve complex problems in situations where only limited standardization exists. Ability to interpret instructions provided through written and oral form.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to stand, walk, talk or hear, and taste or smell. The employee frequently is required to use hands to handle or feel instructional and technological resources. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The employee shall possess exemplary oral and written communication skills. The employee shall be proficient with technological aspects of the position, including computing software and hardware, as well as video and camera equipment and software. The employee shall use board approved resources and technology. While performing the duties of this job, the employee occasionally works in a building setting with children, works in outdoor weather conditions, and is subject to noises associated with both an educational environment and other setting such as the gymnasium, lunchroom, library, busses, traffic, construction sites, server rooms, and boiler rooms.

The mental demands, physical demands, and work environment characteristics are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to allow an employee with disabilities to perform the essential functions.

UPDATED

3/2025