



## Evergreen Park School District 124

### Job Description: Instructional Coach

<b>TITLE:</b>	<b>Instructional Coach</b>
<b>LICENSURE:</b>	Professional Educators License
<b>ENDORSEMENT:</b>	Reading, ELA, Mathematics endorsement(s) preferred
<b>REPORTS TO:</b>	Building Principal
<b>EVALUATION:</b>	Job performance will be evaluated by Building Administration

#### **JOB GOAL:**

Under the direction of the Director of Curriculum and Instruction and the Building Principal, the instructional coach will work collaboratively, as a colleague, with classroom teachers to support student learning. The Coach will use data and research-based best practices to inform and drive coaching to assist classroom teachers in improving instruction. The role of the coach is to build teacher capacity and their understanding of instructional practices that directly impact student learning.

#### **QUALIFICATIONS:**

- Professional Educators License is required
- Endorsement(s) in *at least* one of the following: Reading, ELA, Mathematics is *strongly recommended*
- Certificate of good health approved by a licensed physician
- Demonstration of continuous improvement and lifelong learning to ensure student success
- Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable

#### **MAJOR DUTIES & PERFORMANCE RESPONSIBILITIES**

- Communicates and demonstrates research-based instructional practices that result in increased student performance.
- Models lessons in classrooms.
- Assist teachers with resources, materials, tools, and information to support classroom instruction and planning, including new resources
- Assist teachers with planning and pacing of lessons, the development of differentiated lessons, and the selection of best practices to meet the needs of all students
- Support teachers by helping by sharing multiple instructional strategies and processes with teachers during planning times
- Informally observe (non-evaluative) lessons and provide feedback for a teacher's professional growth and students' success
- Develop staff members' knowledge, skills, attitudes, and behaviors through a variety of professional development targeted topics and designs
- Develop coaching plans for teachers to ensure student improvement.
- Provide job-embedded informal professional learning beyond the coaching responsibility.
- Collaborates with classroom teachers and others to use student data to plan, implement, and alter instruction.
- Encourage professional growth and provide organized, individual, and/or group learning opportunities for teachers.
- Assists teachers with instructional decisions based on assessment data.
- Build strong relationships with teachers, administrators, and other coaches.
- Provides support in analyzing student assessment data.

**PHYSICAL DEMANDS:**

This type of work requires occasional or frequent standing, walking, sitting, bending, and reaching for extended periods of time. Ability to exert up to 25 pounds of force to lift, carry, push, pull, or otherwise move objects.

**TERMS OF EMPLOYMENT:**

Salary established and approved by the Board. **182-day contract.**

Evergreen Park School District 124 is proud to be an equal opportunity workplace. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity, or Veteran status.

03.2022