



*Education that inspires...Opportunities for all*

# **GURNEE SCHOOL DISTRICT**

## **56**

### **JOB DESCRIPTION: School Psychologist**

**POSITION:** School Psychologist

**REPORTS TO:** Building Administration

#### **DESCRIPTION:**

The School Psychologist is directly responsible for the psychological assessment of academic, social, emotional, and behavioral domains utilizing problem-solving and standardized evaluations. They monitor the completion of case study evaluations and participate in Individual Education Plan (IEP) conferences and problem-solving meetings designing systems, programs, and services that maximize students' social, emotional, and educational success. In collaboration with staff, families, students, and communities, the school psychologist promotes effective educational environments.

#### **QUALIFICATIONS:**

1. Valid Illinois Professional Educator License with a School Psychology endorsement
2. A minimum of a master's degree in psychology
3. Completion of a one-year ISBE approved supervised internship
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

#### **PROFESSIONAL RESPONSIBILITIES FOR ALL DISTRICT 56 EDUCATORS:**

- **District Mission and Values** – Support and contribute to the successful implementation of the Portrait of a Graduate and the completion of the 5-Year Strategic Plan.
- **District Policies and Procedures** – Professional staff should conduct themselves in a manner that aligns with policy and procedures.
- **Instructional Effectiveness and Skills** – Professional staff must continually work towards excellence.
  - Make good use of instructional materials and technology available in the school.
- **Learning Environment** – Professional staff must demonstrate their understanding that their work environment is an instructional tool for the development of students as learners.
- **Professional Relationships** – Professional staff must develop positive work relationships with colleagues, parents, community members, and students.
- **Personal Attributes** – Professional staff are expected to contribute to a healthy work environment through the manner in which they present themselves and work with others.
- **Professional Responsibilities** – All professional staff are expected to participate at both the building and district levels with various committees and special projects in support of district objectives.

- Complete all assigned tasks, communications, and paperwork in the given/appropriate timeline.
- Attend and participate in meetings at both the building and district level as required.
- Represent grade level or content teams on various committees as needed.

## **SPECIFIC POSITION RESPONSIBILITIES: School Psychologist**

### **1. Instructional Effectiveness and Skills**

- a. Conduct psychological assessments of academic, social, emotional, and behavioral domains utilizing problem-solving and standardized evaluations.
- b. Monitor the completion of case study evaluations and participate in Individual Education Plan (IEP) conferences and problem-solving meetings designing systems, programs, and services that maximize students' social, emotional, and educational success.
- c. Provide individual or group therapy per IEP requirements.
- d. Monitor completion of case study evaluations and participate in IEP conferences and problem-solving meetings.
- e. Lead crisis intervention efforts and provide insight into the development of functional assessments and behavior intervention plans.
- f. Participate as an active member of the problem-solving team, MTSS team, Threat Assessment Team, and IEP team(s).
- g. Evaluate and/or translate research into practice and understand research design and statistics in sufficient depth to plan and conduct investigations and program evaluations for improvement of services.
- h. Contribute to program development that furthers the integration of social, coping, and problem-solving in the classroom.
- i. Participate in Child Find by organizing and/or participating in the academic, social, emotional and behavioral screening of students.

### **2. Learning Environment**

- a. Provide assistance and recommendations to staff so they have the skills to create a classroom that is an interesting, stimulating place for pupils to work and appropriate to their maturity and interests. Maintain physical arrangements of the classroom for well-being of students.

### **3. Professional Relationships**

- a. Work cooperatively with classroom teachers to integrate psychological services into the classroom environment as appropriate.
- b. Provide assistance to staff in the design and implementation of appropriate interventions and accommodations for students.
- c. Create open communication with families in order to provide support services to parents/guardians as needed.
- d. Coordinate and/or collaborate with a range of individuals/agencies to promote and provide comprehensive services to students and families.
- e. Provide and/or assist in professional development for staff, parents, and/or community.

### **4. Personal Attributes**

- a. Participate in professional growth activities on a yearly basis including recertification for CPI, workshops, in-services, professional reading materials, and/or other available offerings.
- b. Maintain self-control and a positive attitude. Develop a support network of colleagues within the building to provide support when necessary.
- c. Proficiently use technology to communicate, compile reports, and collect data.
- d. Participate in building or program activities and meetings as appropriate.
- e. Show good social adjustment by exhibiting discretion, courtesy, tact, poise, humor, and warmth in human relations. Be cooperative and collaborative.
- f. Always practice ethical conduct.

**5. Other**

- a. The school psychologist shall perform other such tasks as may be assigned from time to time by the building administration and/or superintendent or their designee.

**Evaluation:** Performance of this position will be evaluated in accordance with provisions of the agreed upon Evaluation of Certified Personnel with the bargaining agency.

