



Fountain • Fort Carson
SCHOOL DISTRICT EIGHT

Fountain-Fort Carson School District 8 Job Description

Job Title:	Athletic Trainer
Reports To:	Athletic Director
Salary Schedule & Range:	Certified Salary Schedule
FLSA Status:	Exempt
Work Calendar:	209 Days- Dean Calendar
Prepared/Revised Date:	March 2025
POSITION SUMMARY – Describe general objectives. Include the purpose of the position, expected outcomes and results, and an overview of areas of accountability	
<p>Supports and enriches the student experience by leading, organizing, and managing an extracurricular activity. This position has the primary responsibility for collaborating with athletic programs. The role requires collaboration with school administrators, coaches, full time athletic trainers, teachers, and community partners. Provide training to student-athletes to promote strength & conditioning; ensure safety measures while training, and provide emergency treatment in case of injury during sporting events and activities.</p>	
ESSENTIAL DUTIES & RESPONSIBILITIES – Describe each of the basic functions and responsibilities of the job	
<ul style="list-style-type: none">● Provide athletic training services at practices and home events to include weekday, evening, and weekend events● Support middle school athletic programs/coaches with injury knowledge, training, and injury care● Provide care for injuries to physically active individuals under physician direction, including emergency care, prevention programs, assessment, and rehabilitation● Maintain treatment protocols, prepare and implement emergency action plans with annual review● Serve as liaison between medical professionals, athletic trainers, school staff, athletes, and parents● Keep and file accurate injury and treatment records within HIPAA/FERPA regulations● Manage pre-participation physicals and track athlete eligibility status● Schedule and facilitate preparticipation sports physical events● Communicate with athletic trainers, coaches and athletic director about injured athletes' status and return-to-play recommendations● Order supplies for training rooms within budget guidelines and maintain inventory● Assist with weight room maintenance, staffing, and provide instruction on proper equipment use● Develop tailored workout programs for teams and individuals● Provide nutritional resources and guidance on permissible supplements● Partner with strength and conditioning coaches to grow the program● Design sport-specific conditioning programs to reduce injuries● Implement rehabilitation programs for injured athletes	



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SCHOOL DISTRICT EIGHT

- Require clearance for injured athletes before return to play
- Equip teams with appropriate medical equipment and supplies
- Assist in selection and fitting of protective equipment, including special taping, pads, and braces
- Monitor environmental risks to maintain safe playing conditions to include weather and lightning
- Share relevant athletic training literature with coaching staff
- Perform other duties as assigned

MINIMUM EDUCATION OR FORMAL TRAINING – Describe the minimum education required for the job

- Hold a Master's degree from an accredited athletic training program in Athletic Training, Sports Medicine, Kinesiology/Exercise Science, or a related field;
- Maintain CPR/AED Certification: Possess current CPR and automated external defibrillator (AED) certifications, which are essential for emergency response.
- Maintain Athletic Training Certification

MINIMUM EXPERIENCE -- Describe the minimum experience required for the job

- No minimum experience is required.

PREFERRED EDUCATION, FORMAL TRAINING, AND EXPERIENCE – Describe additional desired education or experience (above & beyond requirements)

- Experience working in educational settings, such as teaching, coaching, or mentoring;
- Prior involvement in organizing and leading extracurricular activities, student clubs, or athletic programs;
- Certifications in athletic coaching, leadership, or extracurricular program management;
- Training in conflict resolution, student mentorship, and team building to foster a positive, inclusive atmosphere;
- Experience with event planning, budgeting, and logistical coordination;
- Proficiency with digital tools for scheduling, record-keeping, and communication;
- Demonstrated ability to work collaboratively with school administrators, teachers, parents, and community partners;
- Experience in fostering community relationships and supporting collaborative projects.
- Ongoing continuing education and possibly specialized training (e.g., in concussion management or sports safety);
- Membership in professional organizations such as the National Athletic Trainers' Association (NATA).

LICENSES & CERTIFICATION – Include licensure and certification requirements, if applicable

- Maintain current certification and continuing education requirements as set forth by the National Athletic Trainers' Association Board of Certification.
- A criminal background check is required for hire

KNOWLEDGE & OTHER QUALIFICATIONS – Describe specific knowledge and qualifications required for the job. Shown here are some basics, please add items specific to this position



- Critical thinking and problem-solving skills;
- Ability to maintain confidentiality in all aspects of the job;
- Ability to manage multiple tasks with frequent interruptions;
- Ability to manage multiple priorities'
- Ability to diffuse and manage volatile & stressful situations;
- Ability to keep up-to-date technically and apply new knowledge to your job. Includes adapting to and mastering new system applications and processes as implemented by the district or department;
- Ability to promote and follow Board of Education policies, District policies, and building and department procedures;
- Ability to communicate, interact, and work effectively and cooperatively with all people, including those from diverse backgrounds;
- Ability to recognize the importance of safety in the workplace, follow safety rules, practice safe work habits, utilize appropriate safety equipment, and report unsafe conditions to the appropriate administrator;
- Ability to stay current with district policy, standards, and training in the areas of data quality, data privacy, and cybersecurity concerning student and staff data, and related information systems.

EQUIPMENT & VEHICLES USED – Include the equipment and vehicles used, if applicable

- Operating knowledge of and experience with personal computers;
- Operating knowledge of and experience with typical office equipment, such as telephones, copiers, fax machines, Email, etc.
- Radio
- Phone

SUPERVISORY DUTIES

- None

ESSENTIAL PHYSICAL REQUIREMENTS:

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:

PHYSICAL ACTIVITIES	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Stand				X
Walk				X
Sit		X		



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SCHOOL DISTRICT EIGHT

Use hands to finger, handle, or feel				X
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PHYSICAL ACTIVITIES	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Reach with hands and arms			X	
Climb or balance		X		
Stoop, kneel, crouch, or crawl		X		
Talk				X
Hear				X
Taste	X			
Smell	X			

WEIGHT AND FORCE DEMANDS	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds				X
Up to 25 pounds				X
Up to 50 pounds		X		
Up to 100 pounds	X			
More than 100 pounds	X			

MENTAL FUNCTIONS	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Compare				X
Analyze				X
Communicate				X
Copy			X	



Fountain • Fort Carson
SCHOOL DISTRICT EIGHT

Coordinate			X	
Instruct			X	
Compute		X		
Synthesize			X	
Evaluate				X
Use Interpersonal Skills				X
Compile		X		
Negotiate		X		

WORK ENVIRONMENT	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Wet or humid conditions (non-weather)			X	
Work near moving mechanical parts	X			
Work in high, precarious places	X			
Fumes or airborne particles	X			
Toxic or caustic chemicals	X			
Outdoor weather conditions			X	
Extreme cold (non-weather)	X			
Extreme heat (non-weather)	X			
Risk of electrical shock	X			
Work with explosives	X			
Risk of radiation	X			
Vibration	X			

VISION DEMANDS	Required to Perform Essential Functions of the Job
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Fountain • Fort Carson
SCHOOL DISTRICT EIGHT

No special vision requirements	
Close vision (clear vision at 20 inches or less)	
Distance vision (clear vision at 20 feet or more)	
Color vision (ability to identify and distinguish colors)	
Peripheral vision	
Depth perception	
Ability to adjust focus	
NOISE LEVEL	The Level of Noise Typical in the Work Environment for this Job
Very quiet	
Quiet	
Moderate	
Loud	X
Very loud	
<p><i>The above statements describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This job description is not intended to create any express or implied contract of employment or expectancy of continued employment for any definite term.</i></p>	