

**GAYLORD COMMUNITY SCHOOLS
BUS DRIVER APPLICATION FOR EMPLOYMENT**

615 S. Elm Avenue, Gaylord, MI 49735
Telephone: (989)705-3080 Fax: (989)732-6029
www.gaylordschools.com

Name: _____ Email Address: _____

Cell Phone: _____ Home Phone: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Please tell us why you are interested in becoming a bus driver for GCS: _____

Please list information which will help in determining your qualifications for this position: _____

DRIVING EXPERIENCE AND QUALIFICATIONS

Driver Licenses	State	License Number	Type	Expiration Date

A. Please provide driving experience (type of equipment/dates/number of miles): _____

B. Have you ever been denied a license, permit or privilege to operate a motor vehicle? _____

C. Has any license, permit or privilege ever been suspended or revoked? _____

If the answer to B or C is YES, attach a statement giving details.

RECORD OF EDUCATION

Name & Location of School	Last Year Completed	Graduated?	Diploma/Degree/Certificate
High School:	9 10 11 12	Yes___ No___	
College/Technical School/Other:	1 2 3 4	Yes___ No___	

LIST BELOW ALL PRESENT AND PAST EMPLOYMENT BEGINNING WITH YOUR MOST RECENT

Current/Most Recent Position (Job Title/Employer)	FROM Month/Year	TO Month/Year	Employer Contact Information	Reason for Leaving	Name of Supervisor	May We Contact Employer?
Telephone:						

Employment History- Continued

Previous Position (Job Title/Employer)	FROM Month/Year	TO Month/Year	Employer Contact Information	Reason for leaving	Name of Supervisor	May We Contact Employer?
Telephone:						
Telephone:						

PROFESSIONAL REFERENCES

Name/Organization/Position	Address	Phone Number	Relationship to Candidate

Have you applied for a position at GCS in the past? _____

If so, please indicate the date(s) and position(s): _____

Eligible to work in the US? ☐ YES ☐ NO **Relatives employed by GCS?** _____

Name Relationship

Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

☐ YES ☐ NO If yes, please explain: _____

Have you ever been convicted of a criminal offense? _____ If yes, explain: _____

Are there any felony charges pending against you? _____ If yes, explain: _____

Have you ever had any indicated finding of child abuse filed in your name? ☐ YES ☐ NO

If yes, please explain: _____

Does your name appear on any Sex Offender Database in any state or country? ☐ YES ☐ NO

Can you perform the essential job functions of this position, with or without reasonable accommodation? ☐ YES ☐ NO

By signing below, I authorize the school district to conduct an investigation pursuant to The School Code to determine whether I have been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for my employment. The School Code also stipulates that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

DATE: _____ SIGNATURE: _____

Gaylord Community Schools is an Equal Opportunity Employer. Gaylord Community Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Gaylord Community Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Director of Human Resources.