

LAKEVILLE AREA SCHOOLS POSITION DESCRIPTION

POSITION TITLE: Lifeguard

DEPARTMENT / BUILDING: Community Education

TITLE OF IMMEDIATE SUPERVISOR: Aquatics Coordinator

BARGAINING UNIT: NA

EXEMPT/NON-EXEMPT: Non-Exempt

LOCATOR (HR use only): Casual

POSITION SUMMARY:

The primary responsibility as a lifeguard is to prevent drowning and other injuries from occurring. Candidates must be able to ensure the safety of patrons by minimizing or eliminating hazardous situations or behaviors. This person will need to be able to solve on-the-job issues by utilizing effective critical thinking and decision making skills. Lifeguards must be able to enforce pool policies and be able to communicate effectively why policies are in place.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The essential functions of this position may include, but are not limited to, the following fundamental duties:

1. Oversee multiple activities including lap/open swim, swim lessons, private rentals, water exercise and other various aquatics events as scheduled.
2. Recognize and respond effectively in emergency situations by activating the Emergency Action Plan (EAP)
3. Administer first aid, CPR, use an AED and other life-saving techniques.
4. Actively guard and scan the pool area at all times; refrain from socializing while guarding.
5. Communicate and enforce all pool policies and rules in a personable and professional manner.
6. Follow professional guidelines regarding attire, including wearing your swimsuit, guard shirt, and whistle while on duty.
7. Attend and participate in regular in-service trainings.
8. Provide a welcoming environment for all patrons.
9. Document any incidents and/or injuries.
10. Maintain a clean and organized pool deck.
11. Perform other duties as assigned.

REQUIRED QUALIFICATIONS (Specific training or job experience required before appointment):

1. Must be at least 15 years old.
2. Must hold current American Red Cross Lifeguard certification (or equivalent).
3. Ability to communicate effectively with supervisor, parents, students, and co-workers.
4. Ability to follow directions and follow through on tasks.
5. Previous experience with swimming.
6. Ability to assist students in the water.

Employee is required to:	Never	Occasionally 1-33%	Frequently 34-66%	Continuously 66-100%
Stand			X	
Walk			X	
Sit		X		
Use hands dexterously (use fingers to handle, feel)				X
Reach with hands and arms		X		
Climb or balance		X		
Stoop/kneel/crouch or crawl		X		
Talk, see and hear				X
Taste or smell		X		
Physical (lift and carry):				
Up to 10 pounds		X		
Up to 25 pounds		X		
Up to 50 pounds		X		
Up to 75 pounds		X		
More than 100 pounds		X		

DATE: 09/20/2024