



NEW: 07/01/2020  
Submitted: 03/19/2020

JOB TITLE:	MECHANICAL MAINTENANCE
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB/GRADE SEE BELOW
WORK YEAR:	260 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8273
BARGAINING UNIT:	CLAE

**SCOPE OF RESPONSIBILITIES**

Maintains, repairs, and replaces refrigeration, heating, ventilating, and air conditioning systems for the school District

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Maintains all boiler safety controls in a safe operating condition
- Maintains, repairs, and replaces gas; gas/oil or oil fired burners
- Maintains, repairs, and replaces all electrical/electronic components of heating and air conditioning equipment
- Maintains, repairs, and replaces all chillers and associated controls
- Maintains, repairs, and replaces all rooftop, central air condition units, heat pumps, and window type units
- Repairs and rebuilds semi-hermetic reciprocating compressors and compressors for refrigeration machines
- Maintains, repairs, and replaces all force air furnaces and unit heaters
- Maintains, repairs, and replaces exhaust fans and related ventilating equipment
- Replaces motors on unit ventilators, fan coils, and air handling equipment
- Checks and maintains hot water heaters
- Maintains, repairs, and replaces food service and refrigeration equipment
- Completes accurate work orders with respect to labor and material used
- Completes all training and other compliance requirements as assigned and by the designated deadline
- Performs other duties as assigned by supervisor

**PHYSICAL DEMANDS**

The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull heavy weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes, and gases.

**MINIMUM QUALIFICATIONS**

- High School Diploma or G.E.D.
- Completed an apprenticeship or equivalent combination of experience and training
- Five (5) years of experience in commercial heating, air conditioning, and controls
- Refrigeration Handling Certification Type I or Type II
- Valid Kentucky HVAC Journeyman license

Valid driver's license
Effective communication skills
<b>DESIRABLE QUALIFICATIONS</b>
Knowledge of state and local heating codes
Experience in a diverse workplace
<b>MINIMUM QUALIFICATIONS- MECHANICAL TECHNICIAN III, IB/GRADE 9    JOB CLASS 8273</b>
High School Diploma or G.E.D.
Five (5) years of experience in commercial heating, air conditioning, and controls
Refrigeration Handling Certification Type I or Type II
Valid driver's license
Effective communication skills
<b>DESIRABLE QUALIFICATIONS</b>
Knowledge of state and local heating codes
Experience in a diverse workplace
<b>MINIMUM QUALIFICATIONS- MECHANICAL TECHNICIAN II, IB/GRADE 7    JOB CLASS 8275</b>
High School Diploma or G.E.D.
Three (3) years of experience in commercial heating, air conditioning, and controls
Valid driver's license
Effective communication skills
<b>DESIRABLE QUALIFICATIONS</b>
Knowledge of state and local heating codes
Experience in a diverse workplace
<b>MINIMUM QUALIFICATIONS- MECHANICAL TECHNICIAN I, IB/GRADE 5    JOB CLASS 8276</b>
High School Diploma or G.E.D.
Valid driver's license
Effective communication skills
<b>DESIRABLE QUALIFICATIONS</b>
Knowledge of state and local heating codes
Experience in this field
Experience in a diverse workplace