



NEW:  
7/1/2020

Submitted:  
1/14/2020

JOB TITLE:	RESIDENT-CLASSROOM INSTRUCTION
DIVISION	DIVERSITY, EQUITY AND POVERTY
SALARY SCHEDULE/GRADE:	JOB FAMILY V, RANK III, STEP 0
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAU

**SCOPE OF RESPONSIBILITIES**

JCPS Resident-Classroom Instruction are full-time, paid educators completing the JCPS Urban Education Teacher Residency Program. JCPS residents will work in the identified teacher residency training location. Our graduates will go on to become eligible for hire as JCPS teachers, trusted mentors, and effective school leaders.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Meets and instructs assigned classes in the locations and at the times designated
- Creates and maintains a classroom environment that is conducive to learning and appropriate to the maturity and interest of students
- Guides the learning process toward the achievement of curriculum goals
- Employs instructional methods and materials that are appropriate for meeting stated objectives, prepares for classes
- Assists the administration in implementing board policies, administrative regulations and school rules governing student life and conduct, develops reasonable rules of classroom behavior and procedures, and maintains order in the classroom in a fair and just manner
- Monitors students on a regular basis and provides reports concerning academic and behavioral matters of all assigned students
- Reports safety concerns to a school official immediately
- Maintains accurate complete and correct records as required by state and federal statute, administrative regulation and District policy
- Participates in mandatory professional learning sessions and upgrades skills appropriate to assignments
- Completes all trainings and other compliance requirements as assigned by the University of Louisville and by the designated deadline
- Performs other duties as assigned by supervisor

**PHYSICAL DEMANDS**

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push, or pull light weights

**MINIMUM QUALIFICATIONS**

- Bachelor's degree prior to entering the JCPS Urban Education Teacher Residency program with an overall 2.75 GPA or a 3.0 GPA on last 30 credit hours
- Authorization to work in the US for any employer (without sponsorship)
- Effective communication skills

**DESIRABLE QUALIFICATIONS**

Experience in a diverse workplace