



NEW: Submitted:  
07/01/2019 06/11/2019

|                        |                    |
|------------------------|--------------------|
| JOB TITLE:             | INSTRUCTIONAL LEAD |
| DIVISION               | AS ASSIGNED        |
| SALARY SCHEDULE/GRADE: | JOB FAMILY III     |
| WORK YEAR:             | 220 Days           |
| FLSA STATUS:           | NON-EXEMPT         |
| JOB CLASS CODE:        | 4753               |
| BARGAINING UNIT:       | CERT               |

**SCOPE OF RESPONSIBILITIES**

Supports fellow teachers in assigned curricular area. Supports groups of teachers in Professional Learning Communities (PLCs) or other collegial learning groups to implement learning strategies in assigned content area (s). Supports fellow teachers in the classroom with peer coaching, sharing pedagogical insights, and instructional strategies.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Coaches teachers and Academic Instructional Coaches on to plan and deliver instruction in assigned content area under the guidance of district leadership
- Collaborates with literacy and math partners to ensure strong professional learning experiences for identified schools that focus on Academic Innovation (content depth over breadth, creativity, and authentic assessment)
- Researches I high quality curriculum, instructional resources, and pedagogical strategies to share with teachers and Academic Instructional Coaches to support student learning and address achievement and opportunity gaps
- Participates on committees as assigned
- Works closely with supervisor, Specialist, school and district leaders, Academic Instructional Coaches, and teachers to determine needs in the assigned curricular areas as well as teacher needs to improve pedagogy that will reduce the achievement and opportunity gaps
- Works closely with other instructional leads to support learning innovation (content depth over breadth, creativity, and authentic assessment) that will improve teacher pedagogy to address achievement and opportunity gaps
- Collaborates with Professional Learning Communities to analyze student work to help teachers plan next steps that will improve student learning
- Works with supervisor to address any course needs or standards alignment that is required by the Kentucky Department of Education or other regulatory entity
- Completes all trainings and other compliance requirements as assignment by the designated deadline
- Performs other duties as assigned by supervisor
- Regular, predictable performance is required for all performance responsibilities
- This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

**PHYSICAL DEMANDS**

This work is conducted in an office and school-based setting. This position has inside environmental conditions with protection from weather conditions but not necessarily from temperature changes or atmospheric conditions while working on performance responsibilities.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, and reaching. The following physical activities are required occasionally (up to 50% of the workweek): lifting up to 20 lbs., pulling up to 20 lbs., pushing up to 20 lbs., standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

| MINIMUM QUALIFICATIONS   |
|--|
| KY teacher certification   |
| Master's Degree or higher with area of major in the assigned curricular area |
| Three (3) years of successful experience as a teacher                        |
| Knowledge of standards in assigned curricular area                           |
| Expertise in equity, inclusion and culturally responsive education           |
| Effective communication skills   |

| DESIRABLE QUALIFICATIONS   |
|--|
| Knowledge of appropriate pedagogy that will address achievement and opportunity gaps |
| Experience in a diverse workplace  |