



**Job Title:** Custodian – Third Shift – Rockford High School -Two Positions  
**Date Posted:** February 18, 2025  
**Contact Person:** Shawn Hayward, Director of Operations  
Email: [shayward@rockfordschools.org](mailto:shayward@rockfordschools.org)  
Phone: 616-863-6330

---

### Job Summary

Custodian – Third Shift – Rockford High School- Two Positions Available

### Essential Duties and Responsibilities

- Takes instructions from head custodian/custodian verbally or in writing
- Maintains inventory of custodial/maintenance supplies and equipment
- Restocks disposable items and provides head custodian with inventory usage and data
- Cleans and preserves designated spaces, equipment, etc. in building
- Assists visiting public utilizing the facilities with directions within building and in obtaining and setting up needed equipment
- Maintains building and grounds security, opening and/or closing the building each school day
- Maintains work-related records and prepares various reports as directed
- Shovels snow and salts walks as needed
- Ability to work off stepladder or scaffold and crawl or climb into small spaces
- Ability to complete daily work plus accommodate students, parents, administration, and staff
- Other duties as assigned by the Superintendent or his/her designee

### Education and Experience

- High School diploma or general education degree
- Prior custodial experience
- Ability to work with limited supervision

Interested and qualified candidates are to apply online. Please click on the employment link at [www.rockfordschools.org](http://www.rockfordschools.org) to complete an online application.

Deadline for applications: Until Filled