

JOB TITLE: CARPENTER I

QUALIFICATIONS: Graduation from High School or GED, two years experience

REPORTS TO: Carpenter III

JOB GOAL: Performs rough carpentry in the repair and maintenance of school facilities throughout Lafayette Parish, and may assist electricians, HVAC mechanics, and plumbers.

MAJOR DUTIES AND RESPONSIBILITIES

- Performs semi-skilled work assisting in the maintenance, repair, and construction of buildings, structures, and fixtures including the following and related items: repairing of doors; building of cabinets, shelves, and partitions; installing glass.
- Operates and assists in the maintenance of woodworking equipment and machinery.
- Assists higher level employees in more complex maintenance work, including small building construction, cement work, sheet metal work, floor repairs, and roof repairs.
- Performs a variety of other maintenance functions at schools, including operating tractors and trucks, and repairing parking lots.
- Responds to emergency duty assignments when required by supervisor.
- Performs Carpenter II duties when needed.
- Performs other duties as assigned.

REQUIREMENTS OF WORK

- Graduation from high school or GED. Two years of experience in basic carpentry in the construction, repair, and maintenance of facilities; or any equivalent combination of acceptable experience which provides the following knowledge, abilities, and skills:
- Knowledge of the use and care of carpentry tools.
- Knowledge of the methods, tools, and materials of the carpentry trade.
- Ability to read, write, and work from simple plans and specifications and follow rough sketches and instructions.
- Ability to operate common woodworking equipment and machinery.
- Ability to rig and work from a scaffold.
- Ability to comply with all safety rules and regulations of the trade.
- Skill in the use of hand tools and equipment used in carpentry.
- Ability to lift up to 50 pounds with frequent lifting and/or carrying of objects weighing up to 25 pounds.
- Ability to stand for long periods of time, reach, handle, feel, bend, climb, kneel, stoop, crouch, and balance.
- Possession of a valid Louisiana driver's license.

Carpenter I

TERMS OF EMPLOYMENT

Division: Crafts & Trade
Pay Grade: 3
Working Days: 244

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills required.

APPROVED BY: _____ DATE: _____

REVIEWED AND AGREED BY: _____ DATE: _____

WORKING CONDITIONS

The following physical demands/environmental factors are representative. While the general working conditions are not exhaustive, the information is intended to inform all parties. These are not designed to deprive anyone of his/her rights under any state or federal law.

Physical Demands/Environmental Factors:

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| Lifting, heavy 50 pounds and over | Outside and inside |
| Carrying, heavy 50 pounds and over | Excessive heat or cold |
| Pushing | Excessive humidity |
| Reaching above shoulders | Excessive dampness or chilling |
| Use of fingers | Excessive noise, intermittent |
| Walking | Dust |
| Standing | Fumes, smoke or gases |
| Crawling | Solvents (degreasing agents) |
| Kneeling | Grease and oils |
| Repeated bending | Electric energy |
| Climbing | Work around machinery with moving parts |
| Operation of a motor vehicle | Unusual fatigue factors |
| Specific visual requirements | Work around moving objects or vehicle |
| Depth perception | Working with hands in water |
| Ability to distinguish basic colors | Specific hearing requirement |