

JOB TITLE:	ELECTRICIAN I (NON-LICENSED)
QUALIFICATIONS:	Graduation from High School or GED, two years experience
REPORTS TO:	Electrician III
JOB GOAL:	Installs, maintains, and repairs a wide variety of electrical systems and components throughout the Lafayette Parish schools.

MAJOR DUTIES AND RESPONSIBILITIES

- Performs routine electrical service lines for appliances, including washers, dryers, refrigerators, ice makers, air conditions, stoves, garbage disposals; may replace belts, motors, relays, fuses, and other electrical components.
- Installs a variety of electrical lines for lighting fixtures, pole lights, appliances, temporary buildings, receptacles, computers, and other buildings or equipment requiring electrical power.
- Maintains lighting systems; changes switches and receptacles, replaces transformers, changes ballasts and bulbs.
- Assists in the installation of new electrical service to air conditioning units.
- Assists in maintaining inventory and accounting of tools and equipment required for the job.
- Assists higher level electrician in more difficult repair and maintenance work.
- Responds to emergency duty assignments when required by supervisor.
- Notifies maintenance office when electrical service to a facility is interrupted or turned off by provider.
- Performs other duties as assigned.

REQUIREMENTS OF WORK

- Graduation from high school or GED. Two years of experience in electrical work involving installation, repair, and maintenance of electrical systems and components; or any equivalent combination of experience which provides the following knowledge, abilities, and skills:
- Knowledge of the methods, tools, materials, and practices of the electric trade.
- Ability to read, write, and work from blueprints, specifications, rough sketches, and oral instructions.
- Ability to comply with all safety rules and regulations in relation to the trade.
- Skill in the use of hand tools and equipment used in the electrical trade.
- Ability to lift up to 50 pounds with frequent lifting and/or carrying of objects weighing up to 25 pounds.
- Ability to stand for long periods of time, reach, handle, feel, bend, climb, kneel, stoop, crouch, and balance.
- Ability to talk, hear, walk, and see with peripheral and color vision.
- Possession of a valid Louisiana driver's license.

Electrician I (Non-Licensed)

TERMS OF EMPLOYMENT

Division: Crafts & Trade
Pay Grade: 3
Working Days: 244

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills required.

APPROVED BY: _____ DATE: _____

REVIEWED AND AGREED BY: _____ DATE: _____

WORKING CONDITIONS

The following physical demands/environmental factors are representative. While the general working conditions are not exhaustive, the information is intended to inform all parties. These are not designed to deprive anyone of his/her rights under any state or federal law.

Physical Demands/Environmental Factors:

Lifting, heavy 50 pounds and over	Outside and inside
Carrying, heavy 50 pounds and over	Excessive heat or cold
Pushing	Excessive humidity
Reaching above shoulders	Excessive dampness or chilling
Use of fingers	Dust
Walking	Silica, asbestos, etc.
Standing	Fumes, smoke or gases
Crawling	Solvents
Kneeling	Electric energy
Repeated bending	Work around machinery with moving parts
Climbing	Work around moving objects or vehicles
Operation of motor vehicle	Working around ladders or scaffolding
Specific visual requirements	Unusual fatigue factors
Depth perception	Protracted or irregular hours of work
Ability to distinguish basic colors	Specific hearing requirement