

Social Worker

Essential Job Functions:

Professional Skills:

- Completes case study evaluation components according to state guidelines and effectively interprets results.
- Assists the IEP team in defining a student's placement/learning environment.
- Counsels individual students regarding issues which interfere with adjustment and/or performance within the educational setting.
- Participates effectively as a member of the building crisis team.
- Acts as a liaison between schools, families and community social service agencies.
- Consults with classroom teachers to help them better understand and teach students and manage their behavior.
- Participates in IEP and annual review meetings.
- Actively participates in the student service teams.
- Establishes and schedules topical counseling groups as needed.
- Maintains ethical standards of confidentiality.
- Initiates contact with parents/guardians regarding case study and counseling activities.
- Maintains current records of student involvement in counseling.

Professional Responsibilities:

- Carries out all responsibilities and functions in a professional and ethical manner.
- Exhibits professionalism in demeanor and in dealings with parents, students, and colleagues.
- Holds students accountable to the standards outlined in the WTHS Student/Parent Handbook.
- Completes paperwork in a timely manner.
- Has regular attendance.
- Is punctual .
- Pursues professional growth opportunities, i.e. attends workshops, takes course work, etc.