



## Oak Grove School District 68 Technology Coordinator

Oak Grove School District 68 seeks an experienced Technology Coordinator to lead and enhance the district's technology systems and operations. We are looking for a proactive, detail-oriented leader who ensures reliable, secure, and innovative technology solutions that support teaching, learning, and district operations.

Located in northern Lake County with convenient access to Chicago, the District offers the opportunity to make a meaningful impact in a highly engaged and supportive community.

**Job Title:** Technology Coordinator

**Department:** Technology

**Reports to:** Director of Teaching and Learning

**Start Date:** 7/1/2026

### Minimum Qualifications:

- **Education:** Degree in Instructional Technology, Computer Science, or a related field.
- **Experience:** Minimum of 3–5 years in a technology leadership role, including staff management and budgeting.
- **Technical Expertise:** Expertise in network administration (servers, infrastructure, security), Google Workspace, and SIS management.
  - Working knowledge of CVSS (Common Vulnerability Scoring System) and encryption protocols (AES-256).
  - Ability to conduct security audits of service provider contracts.
- **Attributes:** Strong analytical troubleshooting skills; ability to translate complex technical concepts for non-technical stakeholders; ability to lift and carry up to 20 lbs and push/pull up to 10 lbs.

### Position Summary:

- The Technology Coordinator serves as the senior technical resource responsible for the administration, architecture, reliability, and security of the District's technology infrastructure. This role leads the design, configuration, maintenance, and troubleshooting of on-premises servers, network/wireless systems (LAN/WAN), firewalls, and cloud-integrated platforms, ensuring systems are scalable and aligned with instructional needs.

### Terms of Employment:

Evaluation: Oak Grove School District 68 has adopted the School Leader Evaluation Plan that helps school leaders grow their leadership dispositions and the skills necessary for them to do their work effectively throughout their career continuum (Aspiring to Launching to Building to Mastering). Additional information about the plan can be found at [ilprincipals.org/school-leader-evaluation](http://ilprincipals.org/school-leader-evaluation).

### Compensation:

- Salary: \$90,000- \$105,000
- Retirement: Employees may elect to participate in supplemental retirement savings plans, including 403(b) and 457(b) options. This position participates in the Illinois Municipal Retirement Fund (IMRF).
- Insurance: We offer a comprehensive benefits package that includes health insurance, basic life insurance, and access to an Employee Assistance Program (EAP). The District covers the cost of the EAP and basic life insurance and contributes toward a portion of the health insurance premium. Employees are responsible for the remaining health insurance costs, and optional dental and vision coverage is available at the employee's expense.

**Background check information:** The District complies with all state-mandated employment eligibility and background review requirements under Illinois law.

### How to Apply:

- Please apply on our [website](#)

**School District Website:** [Oak Grove School District 68](#)

**School Website:** [Oak Grove School District 68](#)

**Report Card Link:** [Illinois Report Card](#)

**Contact Information:**

If you would like additional information about this position or have questions about the application process, please contact: Alexa Dunn, Director of Teaching and Learning, at 847.367.4120 or [adunn@ogschool.org](mailto:adunn@ogschool.org)

**Information About Surrounding Community:** Situated in Lake County, Illinois, Oak Grove School District 68 serves a supportive and highly engaged community in the Green Oaks and Libertyville area. Families place a strong value on educational excellence and actively partner with the district to support student success. The location offers the best of both worlds: a close-knit suburban environment with convenient access to Chicago's cultural and professional opportunities. This vibrant community provides staff with the chance to work and live in a setting that values collaboration, innovation, and student-centered practices.