

COACH (Head/Assistant)

SPA License Status:	<i>Licensed/Contract</i>
SPA Probation:	<i>One Year</i>
FLSA Status:	<i>Non-Exempt</i>
Supervisor:	<i>Principal and Athletic Administrator</i>
Supervises:	<i>None</i>
Terms of Employment:	<i>Salary and work year to be according to the current schedule.</i>
Job Goal:	<i>To properly educate students through participation in Interscholastic Athletics and ensure the safety and well-being of all student athletes.</i>

Minimum Qualifications

- 1. Employment as a teacher (preferred)*
- 2. Licensed as an Athletic Coach by the New Mexico Public Education Department (NM PED)*

Job Duties

- 1. Be proactive and current with the policies and guidelines of the New Mexico Activities Association (NMAA) and Las Cruces Public Schools (LCPS) Board of Education policies and regulations.*
- 2. Model sportsmanship as promoted through "Compete with Class" for self, staff, team, and community.*
- 3. Assume the responsibility for the conduct and well-being of all players and set high standards for academic achievement and school attendance.*
- 4. Establish rapport and cooperation with members of the athletic staff, teachers, administration, and community.*
- 5. Ensure that illegal recruiting of athletes does not occur within your sports program.*
- 6. Use coaching methods that represent an up-to-date philosophy, the ability to analyze and correct errors, and the employment of sound teaching skills and techniques.*
- 7. Demonstrate and uphold high standards for coaching performance and behavior.*
- 8. Exhibit professionalism by maintaining good attendance and adhering to established work schedule.*
- 9. Comply with the Code of Ethics, administrative directives, board policy, state and federal statutes and rules and regulations.*
- 10. Communicate and display courteous and professional behavior toward students, the public, the Immediate Supervisor, School and District Administrators, staff and peers.*

11. Safeguard the confidentiality of information pursuant to the Family Educational Rights and Privacy Act and other applicable state and federal statutes.
12. Evenings and weekend work may be required.
13. Perform such other tasks as may be assigned.

MACHINES, TOOLS, EQUIPMENT AND WORK TOOLS

Various machines and equipment including but not limited to computer, telephone, instructional technology.

WORKER TRAITS—Aptitudes

5. Verbal ability required to understand oral and written instructions
6. Motor coordination required to coordinate eyes, hands and fingers when operating machines and equipment essential to the job
7. Manual and finger dexterity required to operate machines and equipment precisely and rapidly
8. For further information regarding worker traits, please see attached job analysis

EVALUATION

Performance of this job will be evaluated in accordance with provisions of the Board of Education's policy on evaluation of professional personnel.

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I accept this position offered and agree to the above job description.

Print Name _____

Signature _____ Date _____

Approved By _____ Date _____