

PUTNAM COUNTY CHARTER SCHOOL SYSTEM

Application for Employment – Nutrition Food Assistant

Application for Employment as: _____ Date: _____

Name: _____ Soc. Sec. No.: _____

Address: _____

Home Phone: _____ Cell Phone: _____ Email Address: _____

Date Available for Employment: _____

In order to provide statistical information relative to applications for employment, we are requesting that you **voluntarily** complete the following information.

Gender: Male Female

Ethnicity: American Indian or Alaskan Native Asian or Pacific Islander Hispanic
 Black, Not of Hispanic Origin White

Educational/Professional Training

Name and Address of School (Include High School, College & Trade School)	Dates Attended	Degree/Diploma

Clerical Skills: (Complete if Applicable. Mark areas of proficiency and indicate programs/applications that you use.)

Word Processing _____ Spreadsheet _____ Database _____ Graphics _____ Web
 Development _____ Other Software Programs _____

Please List

Employment Record

(List all previous experiences, beginning with most recent. Include current education and non-educational work experience)

Dates	Position	Name/Address of Employer	Reason for Leaving

The Putnam County School System prohibits discrimination in employment, educational programs, and activities on the basis of race, color, national origin, sex, religion, age or disability.

PUTNAM COUNTY CHARTER SCHOOL SYSTEM

List any additional information that you believe will assist in arriving at a true estimate of your qualifications:

Professional Reference

List three (3) former supervisors or managers from whom you will request references. (Forms are attached to this application. **Do not include neighbors, friends or relatives.**)

Name and Title	Address	Phone Number

Military Service:

(Active Duty Only)

Branch	Dates of Service	Highest Rank	Type of Discharge

Background Information:

Each of the following questions must be answered with a "yes" or "no." If any answer is "yes," please attach an explanation.

	YES	NO
1. Have you ever been dismissed from employment with a school system, asked to resign, not been reappointed, not offered another contract or resigned in lieu of dismissal?		
2. Have you ever been found guilty, entered a plea of <i>nolo contendere</i> , been granted first offender treatment without adjudication of guilt, been placed under a court order whereby any adjudication or sentence was otherwise withheld for any misdemeanor involving moral turpitude or for any felony, or is any charge currently pending against you, including issuance of a bad check? (Excluding minor traffic offenses.) Please note: Driving While Intoxicated (DWI), Driving Under the Influence (DUI), and similar charges are NOT considered minor traffic offenses.		
3. Have you ever been investigated for any act of alleged discrimination including: discrimination on account of race, color, gender, religion, age, national origin, or handicapping condition?		
4. Have you ever received a dishonorable discharge from the armed services?		
5. Have you ever been investigated for allegations of sexual harassment?		
6. Have you ever been accused and investigated for a crime of child abuse or physical abuse?		

The Putnam County School System prohibits discrimination in employment, educational programs, and activities on the basis of race, color, national origin, sex, religion, age or disability.

