

# RED LION AREA SCHOOL DISTRICT

## JOB DESCRIPTION

**TITLE:** CROSSING GUARD

**STATUS:** NONEXEMPT – 10 MONTHS

**QUALIFICATIONS:**

1. High school diploma required.
2. Such alternatives or equivalents to these requirements as the Board may find acceptable.

**REPORTS TO:** Director of Transportation

**JOB GOAL:** To assist students, cars, and busses to safely enter and exit school property.

**ESSENTIAL FUNCTIONS:**

1. Manage efficiently the flow of traffic and pedestrians in and around the assigned intersection at the beginning and end of the school day as set forth in 8 P.S. §1127.
2. Participate in training programs at the direction of the District.
3. Provide quality customer service to all faculty, students, and parents.
4. Promote positive public relations through appropriate interaction with the media, parents, taxpayers, staff, and others.
5. Comply with all rules, regulations, and policies of the District.
6. Perform all other duties and responsibilities as assigned by supervisory personnel.

**PHYSICAL DEMANDS:** Constant bending, twisting, lifting, pushing, and pulling.  
Constantly alternating between sitting and standing.  
Normally does not work at heights above ten feet.  
Normally does not lift any object weighing more than fifty pounds.

**SENSORY ABILITIES:** Visual acuity.  
Auditory acuity.

**WORK ENVIRONMENT:** Subject to outside environmental conditions.  
Outdoor exposure to vehicular fumes and exhaust.

Close proximity to moving vehicles.

**TEMPERAMENT:**

Must possess excellent interpersonal skills.  
Must be able to work in an environment with frequent interruptions.  
Able to make judgments and work under high levels of stress.

**COGNITIVE ABILITY:**

Ability to communicate effectively.  
Ability to organize tasks.  
Ability to handle multiple tasks.  
Ability to exercise good judgment.

**SPECIFIC SKILLS:**

Must possess basic knowledge of traffic laws.

(Reasonable accommodations may be made to enable a qualified individual with a disability or disabilities to perform the primary duties and responsibilities of the job.)

**TERMS OF EMPLOYMENT:**

This position is prohibited from being part of any bargaining unit. All terms and conditions of employment will be as approved by the School Board and in accordance with Red Lion Borough Ordinance §1-240 and any other Agreement between the District and the Borough.

*The information contained in this job description is for compliance with Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for the position. The individual currently holding this position performs additional duties as may be assigned.*

*The District may make reasonable accommodations consistent with all applicable laws and regulations, to enable individuals with disabilities to perform the non-exhaustive list of essential functions in this job description. Reasonable accommodations may only be made pursuant to an interactive process and only to the extent such accommodations do not pose an undue hardship or direct threat to the health and safety of the school community.*

The Red Lion Area School District is an Equal Opportunity Employment, Educational/Service Organization.

**Date Revised:** July 1, 2019

Employee: \_\_\_\_\_