ROMULUS COMMUNITY SCHOOLS
TOMORROW STARTS TODAY

POSITION TITLE: Special Education Resource Teacher
DEPARTMENT: Special Education
REPORTS TO: Building Principal
PAY SCHEDULE: As per REA Collective Bargaining Agreement and experience
EFFECTIVE: Immediate

Qualifications:

- Valid Michigan Special Education Certification with SLD Endorsement preferred (EI, ASD or CI endorsements would be considered) .
- Must meet the Elementary and Secondary Education/Every Student Succeeds Act.
- Two (2) years teaching experience ***preferred.***
- Awareness of the physical, social, emotional and mental development of the learner.
- Proficient and knowledgeable in the subject area.
- Ability to work effectively and collaboratively with students, parents and staff.
- Strong communication and organizational skills.
- Knowledge of data and how it is used to inform instruction.
- Proficient with technology as an instructional tool.

Responsibilities:

- Determine instructional needs of students based on IEP assessment data and district curriculum.
- Provide direct and/or supplemental instruction to students.
- Ability to evaluate students' current levels of academic performance using district standard for Special Education Testing (NWEA) and assessment data of progress towards IEP goals and the curriculum.
- Serve/participate on Multi-Disciplinary Team.
- Ability to manage student behavior to maximize engagement in learning.
- Ability to apply knowledge of Co-teaching and PBIS best practices to meet student needs.
- Monitor progress and accommodate curriculum to support academic achievement.
- Ability to coordinate with general education teachers, parents, and building staff to facilitate student progress and growth.
- Ability to facilitate parent meetings such as parent teacher conferences and IEPs.
- Ability to effectively communicate with students and parents regarding students' goals and progress.
- Ability to coordinate and plan classroom activities with general education staff to meet curriculum expectations and IEP goals.
- Perform other duties as assigned.

This posting should not be construed to imply that these requirements are the exclusive standards of the position or that this is the exclusive list of job functions or expectations associated with this position. The requirements listed above are representative of the knowledge, skill and/or ability required for this position.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions:

- The employee must occasionally stoop, bend, kneel, crouch, reach and twist while performing their job duties.
- The employee must be able to lift and move up to 25 pounds in supplies which requires bending, stooping, lifting, and reaching.
- The employee may have to push and/or pull light to moderate amounts of weight.

- The employee must be able to use and operate a variety of office equipment requiring repetitive hand movement and fine coordination including the use of a computer keyboard.
- The employee must use hands and arms to manipulate objects.
- The employee will have extensive verbal communication with administrators, staff, students, parents, & guests to communicate, to receive, and exchange information.
- The employee must use keyboards, tools, and other controls.
- The employee must sit and stand for prolonged periods of time.
- The employee must have normal vision and hearing with or without aid.
- The employee must be able to move about the assigned work location during the day.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job:

- Work is performed primarily in a standard office and school environment with extensive public contact and frequent interruptions.
- At times, the employee may be directly responsible for the safety and well-being of students.
- The noise level in the work environment varies from soft to moderately loud.
- The employee is required to interact with students, staff, parents/guardians, and with the public.

Application Procedure:

Internal: Email a letter of interest to Ms. Gutman, Interim Special Services Consultant at jmgutman@romulusk12.org
External: Apply online at www.romulusk12.org.
Closing: Until Filled

ROMULUS COMMUNITY SCHOOOLS NON-DISCRIMINATION STATEMENT

No person applying for employment at Romulus Community Schools shall, on the basis of race, color, national origin, gender, age, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment.

We are an equal opportunity employer.