REDFORD UNION SCHOOLS

Tradition-Rich, Future-Focused

November 9, 2026

Notice of Position Vacancy 2026-2027

INTERNAL/EXTERNAL

OCCUPATIONAL THERAPIST
REDFORD UNION SCHOOL DISTRICT

REQUIREMENTS:

All applicants must complete the online application accessed from the Wayne RESA website: https://www.applitrack.com/resa/OnlineApp/default.aspx?choosedistrict=true&applitrackclient=43727

Application Deadline: Until Filled

-AN EQUAL OPPORTUNITY EMPLOYER-

It is the policy of Redford Union Public Schools that no person shall on the basis of sex, race, color, religion, age, national origin or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination, in employment in any of its programs or activities. ***Inquiries related to nondiscrimination should be related to Civil Rights Coordinator, Superintendent of Schools, Redford Union School District 17715 Brady Street, Redford, MI 48240-2117, Phone 313-242-6000. Nondiscrimination inquiries related to disability should be directed to Section 504 Coordinator, Director of Human Resources and Executive Director of Student Services (same address and phone number).***

Judy Nachman
Executive Director of Human Resources and Labor Relations

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REDFORD UNION SCHOOLS, DISTRICT NO.1
OCCUPATIONAL THERAPIST

JOB DESCRIPTION:
The Occupational Therapist works with students who are assigned by the Individualized Educational Program Team (IEPT) to the occupational therapy caseload for evaluation, skill development, and treatment.

QUALIFICATIONS:
The following is a list of qualifications for the position of Occupational Therapist any of which may be waived by the Board or Superintendent in exercising its prerogative to determine qualifications.

- Bachelor's Degree from an Approved School of Occupational Therapy
- Department of Commerce Certification
- Occupational Therapist License – State of Michigan

ESSENTIAL JOB FUNCTIONS:

- Evaluate student's functional levels and identify special needs.
- Plan and implement therapeutic activities to assist special education students to benefit from their educational experience.
- Program Services include environmental adaptation/adaptive equipment, sensory integration/processing.
- Implement to meet the IEP goals, program planning/management.
- Provide direct OT services to students.
- Provide appropriate training to school staff Equipment/room maintenance.
- Function as a team member for MET's, IEPT's and maintain contact with school staff, parents, physicians, and agencies.
- Screening, evaluation, and reassessment to develop IEP.
- Schedule students for evaluation and treatment.

SALARY:
Salary will be determined based on qualifications, experience, and background and will include a comprehensive insurance benefit package. This is a non-affiliated position.

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OTHER:

This description is intended to describe the essential job functions, the general supplemental functions, and the essential requirements for the performance of this job. It is not an exhaustive list of all duties, responsibilities, and requirements of a person so classified. Other functions may be assigned, and management retains the right to add or change the duties at any time.

Upon recommendation for employment, Section 1230g, as amended, of the Revised School Code requires all school employees to be electronically fingerprinted for the purpose of undergoing a criminal history background check. The fingerprinting is conducted by a third party and is at the expense of the applicant. Cost for fingerprinting is approximately $70.00.