

TEACHER—JOB DESCRIPTION

OPTIONS/RSSP

Dedicated to student achievement in school and life. Instilling hope for a future, self confidence now, and resilience forever!

	RESPONSIBILITIES
Requirements	Bachelor's Degree in Education, Teaching Certificate
Essential Job Functions	<ul style="list-style-type: none">● Develop, plan and implement a daily curriculum which is developmentally appropriate and provides social, emotional, physical and cognitive learning experience for all students● Maintain accurate records to include lesson plans, daily schedules, anecdotal records, parent contacts, assessments, and attendance records● Monitor teacher assistant● Follow proper safety guidelines to ensure the safety and wellbeing of students at all times. Maintain a safe, attractive, and an organized classroom environment● Use trauma informed techniques when communicating with students. Must be capable of maintaining a positive attitude, displaying a caring concern towards children, parents and coworkers.● Provide evaluative feedback to Program Director● Complete the Success Plan with each student when entering the program.● Maintain accurate files and records for each student, including success plan, records from previous schools, IEPs if needed, Locator cards, etc.● Maintain contact with parents/guardians. Inform families of events, changes, successes and concerns.● Monitor student attendance and contact parents as needed.
Training	As needed, request training based on individual interests and duties. Planned by Administrator of Alternative Programs and/or Regional Superintendent.
Other	Other duties as assigned by Administrator of Alternative Programs or Regional Superintendent.