



# SHELTON PUBLIC SCHOOLS

## School Nurse Perry Hill School

### **Accountability Relationship:**

The School Nurse will work under the general supervision of the School Nurse Supervisor and school administration.

### **General Job Definition:**

The School Nurse will provide a comprehensive school health program that promotes student well-being by offering routine and emergency nursing assessments and interventions.

### **Responsibilities:**

- Maintains a comprehensive school health program.
- Assesses varied immediate health problems presented by students, implements appropriate nursing action through data collection, assessment, planning and intervention.
- Provides planning, implementation and evaluation of required screening programs including vision, audiometric, postural and growth/development.
- Implements follow-up and referral process for students determined to have specific needs based upon screening procedures.
- Provides for documentation and follow-up of communicable diseases and intervention required for immunization standards.
- Manages long term/chronic health problems which impact the educational process by developing and implementing nursing care plans with specific goals and interventions unique to students' needs.
- Assists in the implementation of an emergency care system within the school to provide appropriate assessment and intervention.
- Assists in the planning and implementation of required health/physical assessments for students.
- Collects information about the health and developmental status of students in a systematic and continuous manner, utilizes data to determine nursing diagnoses.
- Maintains complete, and current cumulative health records and other appropriate documentation as required; completes daily record-keeping including student visits and medication logs.
- Maintains the school health office and monitors supplies and equipment.
- Initiates a healthy school environment by evaluating classroom and other general areas for health and safety hazards and by motivating, reinforcing and encouraging students and school staff to develop healthy behaviors.
- Collaborates with school administration and staff members regarding student health issues.
- Participates as assigned in school-based teams to assess student needs and recommends interventions as appropriate.
- Dispenses medication in accordance with BOE policy and legal requirements.

- Conducts staff professional learning activities regarding health issues.
- Works collaboratively with School District personnel, parents and community stakeholders for the purpose of improving the overall quality of student learning outcomes and in support of Schools District goals and objectives.
- Follows School District policies and procedures.
- Prepares records and reports with accuracy and timeliness.
- Models acceptable written and oral expressions.
- Models good attendance and punctuality.

**Requirements:**

- Active State of Connecticut registered nurse license; emergency first aid skills and current CPR/AED certification.
- Thorough knowledge of nursing principals and interventions.
- Demonstrated knowledge of child development, age related health risk factors, chronic and acute health conditions.
- Knowledge of public school organizational structure and practices.
- Demonstrates responsibility for self-growth, professional improvement, ongoing self-reflection or self-evaluation.
- Demonstrated ability in the effective use of technology.
- Ability to maintain effective working relationships.
- Superior organizational, oral and written communication skills.
- Demonstrated commitment to the department team concept and the overall success of the organization.

**Terms of Employment and Salary:**

The School Nurse's terms of employment, salary and benefits are in accordance with the Agreement between the United Public Service Employees Union (UPSEU), Unit #112 and the Shelton Board of Education.

**CP revised 5/13/19**