VINELAND PUBLIC SCHOOLS

Working Together for a Bright Future

Employment Opportunity

Clerk Driver

District Warehouse

Salary: Range in accordance with negotiated UAW guide $38,981 - $74,03

Benefits: Full-time staff are eligible for medical, prescription, and dental. Sick, vacation, and personal days are included based upon negotiated contract.

Application Deadline: November 30, 2026

Position Summary
Under the direction of the Executive Director of Purchasing, the Clerk Driver is responsible for driving vehicles used to transport materials and supplies throughout the district. The position includes loading and unloading supplies, delivering and receiving mail and US Mail to and from schools, and performing routine warehouse tasks. The employee also ensures the safe and timely delivery of materials, maintains accurate documentation, and provides basic care and upkeep of assigned vehicles. Additional related responsibilities include operating a forklift when needed and learning to utilize various electronic and manual recordkeeping systems as required.

Review the Job Description for 4006 Clerk Driver

Qualifications

- Valid New Jersey Driver's License
- Valid CDL Class B License
- Ability to obtain NJ forklift license
- Ability to lift up to 50 pounds

Who We Are
Vineland Public Schools serves nearly 11,000 students across 16 schools in the heart of South Jersey. We are committed to fostering a culture of Empathy, Adaptability, Perseverance, Responsibility, Communication, and Critical Thinking—the core attributes of our Portrait of a Graduate. Join a team dedicated to innovation, equity, and excellence.

How to Apply
Submit your application on Frontline

Vineland Public Schools is an equal opportunity employer. We are committed to a work environment free from discrimination and harassment, embracing the diversity of all applicants regardless of race, creed, color, religion, sex, gender identity or expression, sexual orientation, national origin, ancestry, age, marital or domestic partnership status, disability, genetic information, military service, or any other characteristic protected by law.